

COVID 19 SAFE PLAN

Context

Everyone has a responsibility to keep one another safe and help prevent the spread of COVID-19 and comply with National and State Government guidelines current at the time.

Retirement villages located in regional Victoria are advised to have a COVIDSafe Plan in place.

Scope

The scope of this policy covers the operational management and governance of the Tarrangower Village as well as the physical environment and residents.

This document recognises

- that the Village offers independent living accommodation and residents are responsible for their own individual health, safety and well-being.
- that the Village provides relevant maintenance and administration services but offers no other specific care and support services.
- that Home Care service providers accessing the Village to provide support services to individual residents are bound by the COVID safe requirements of their employing agency.
- that Resident's visitors are responsible for following accepted COVID safe practice consistent with Government regulation current at the time.
- that maintenance workers and contractors visiting the Village carry their own responsibility for following COVID safe practice.

Procedure

The Village Committee of Management will provide residents with written information as appropriate on recognition of COVID-19 and strategies procedures for reduction of risk, preparation for outbreaks locally and in the Village and planning for a Village outbreak to reduce its spread.

This may include

- available Fact Sheets on symptoms, safe practice and behaviour, access to testing, and contact details for further information.
- relevant signage and information posters at entry points to the retirement village common areas.
- reviewing the need to restrict access to common and community areas in accordance with changing public health advice. This could include signage on entry doors of all common spaces indicating the number of people allowed as per the square metre rule.
- keeping abreast of current public health advice and implement strategies to support residents as appropriate.
- maintaining a register of residents' emergency contacts/nominated representatives and their informed consent to contact those people if required to support COVID safe practices.

Prevention strategies include

- regular cleaning of communal areas.
- ensuring communal areas do not exceed the recommended number of persons.
- social distancing.
- face masks.
- handwashing.
- signage as approved by DHHS.

In the event of a resident testing positive

The President of the Committee of Management or their representative will contact and seek advice from the Victorian Department of Health and Human Services (DHHS) as soon as it is known a resident has been diagnosed with COVID-19, and/or respond to contact from the DHHS identifying a positive case.